

1216 SPCA Constitution by Lewis & Co.

Constitution  
and  
By-Laws.

The  
TERRITORIAL  
GRAIN GROWERS'  
ASSOCIATION.

The Vidette Print  
Indian Head

## CONSTITUTION.



1. This Association shall be called the "Territorial Grain Growers' Association."

2. The object of the Association shall be:—

- (a) To forward the interests of the grain growers in every honorable and legitimate way
- (b) To watch legislation relating to the grain growers' interests, particularly that affecting the marketing, grading and transportation of their grain.
- (c) To suggest to Parliament from time to time as it is found necessary, through duly appointed delegates, the passing of any new legislation to meet changing conditions and requirements.

3. This Association shall consist of a central association and one or more subordinate associations.

### CENTRAL ASSOCIATION.

4. The Central Association shall be comprised of the Commissioner of Agriculture for the Territories, and delegates duly elected by the subordinate associations as provided for in section fourteen.

5. The officers of the Central Association shall consist of a President, a vice-president for each organized district of the N.W.T., a Secretary-Treasurer, a board of six directors and the Commissioner of Agriculture for the Territories, all of whom except the latter shall be duly elected delegates from subordinate associations.

6. The executive of the association shall consist of the President, Secretary-Treasurer and three directors of said association to be elected by the directors.

7. The central association shall hold a meeting or meetings each year on such date as the President may decide or at the instance of any three of the executive.

8. The annual meeting of the central association shall be held between the 10th and 20th of December at such place as shall be decided on from time to time at the annual meeting. Two auditors and all officers except Sec.-treas. shall be elected, the report of the executive officers received and such other business transacted as the meeting decide.

9. The association year shall end December First.

10. Agricultural Societies may affiliate with this association occupying the position of subordinate associations by paying an annual fee of Five Dollars which shall entitle them to be represented by one delegate duly elected by the directors of such society

SUBORDINATE ASSOCIATIONS.

11. Any person may become a member of a subordinate association by giving or sending his name and address to the Secretary accompanied by the annual membership fee of One Dollar, half of which shall belong to the funds of the central association. Such funds shall be forwarded quarterly to the Secretary-Treasurer of the central association.

12. The officers of a subordinate association shall consist of a president, vice-president, secretary-treasurer and six directors.

13. The executive of a subordinate association shall consist of the officers and directors of said subordinate association.

14. Each subordinate association shall hold an annual meeting during the month of November at which all officers shall be elected. The report of the executive officers received, delegates to the central association and an auditor elected, and such other business transacted as the members may decide.

15. Each subordinate association, other than Agricultural societies; shall be entitled to elect one delegate to the central association for each full ten paid up members, provided such subordinate association is not in arrears to the central association.

16. A subordinate association may hold other meetings at the discretion of the president and secretary-treasurer,

17. All sections from (18) to (34) inclusive, of this constitution and the by-laws, apply to the central and also subordinate associations.

## **DUTY OF THE OFFICERS.**

### **PRESIDENT**

18. It shall be the duty of the president to preside at all the meetings of the association, decide all questions of order, and make any suggestions he may deem necessary in the interests of the association.

### **VICE-PRESIDENT.**

19. It shall be the duty of the vice-presidents to aid and assist the president. In the absence of the president, the powers and duties of the president shall devolve on a vice-president.

### **SECRETARY-TREASURER**

20. It shall be the duty of the secretary-treasurer to attend all meetings of the Association, the officers and the executive, and keep correct minutes of the same; conduct all correspondence, issue all press and other reports and prepare for publication the Annual Report. As treasurer, he shall receive and account for all monies belonging to the association; pay all bills and accounts that have been approved of by the executive. He shall have the power of managing Director acting under the control and with the approval of the executive.

21. By virtue of his office he shall be a member of each committee appointed.

22. Before entering upon the duties of his office he shall enter into a bond with security when required which shall be approved by the executive committee.

### **OFFICERS.**

23. The officers shall at the first meeting of the board, and when afterwards necessary appoint a secretary-treasurer, and fix his remuneration, who shall remain in office during pleasure.

24. At each annual meeting the retiring executive officers shall present a full report of their proceedings

and of the proceedings of the Association, a detailed statement of the receipts and expenditure and assets and liabilities, a list of members, and a list of officers elected, and also such general information on matter of special interest to this Association as the officers may have been able to obtain, and this report (except in the case of subordinate associations) shall be sent to the Commissioner of Agriculture for the Territories within forty days after the holding of such annual meeting.

25. It shall be the duty of each officer and representative to support at all times the ruling of the majority, whether at the annual meeting, a meeting of the officers, or an executive meeting, his own opinion to the contrary notwithstanding.

26. No officers shall disclose motions, ruling, names of movers, seconder etc., provided the meeting rules that such data shall not be made public, nor shall any officer, except the secretary, furnish newspaper reports of meetings or proceedings.

27. The person whose name is placed first on a committee shall be convener of that committee.

#### EXECUTIVE COMMITTEE.

28. In case a vacancy occurs in the officers or directorate, the executive committee shall fill such vacancy forthwith.

#### QUORUM.

29. Not less than five members shall be a quorum to transact business for the Association; not less than five officers shall be a quorum at an officers' meeting; and not less than three members shall be a quorum at an executive meeting.

30. The officers or members of the executive, or any committee, may conduct the correspondence the duties assigned to said officers, executive or committee, by the Constitution or By-laws, or by the Association, when such a course is deemed advisable by said officers, executive or committee.

#### NOTICE OF MEETINGS.

31. At least three weeks' notice shall be given of

each annual or general meeting naming time and place of meeting. Notice may be given through the public press or by a circular letter mailed to each member and in the case of the Central Association, to each president and sec.-treas., of subordinate associations.

32. An officers' meeting shall be called by mailing at least two weeks before date of meeting to each officer a notice of meeting as above provided.

#### BY-LAWS.

33. The executive shall frame such by-laws and regulations for its own and the Association's government as are in its judgement for the best interest of the Association and not inconsistent with this Constitution.

#### ADDITIONS AND AMENDMENTS.

34. Any member desiring to introduce any addition or amendment to the the Constitution shall submit a draft thereof to the secretary, at least thirty days prior to the date of the regular annual meeting, and the secretary shall forthwith communicate the same to each member by circular letter. (2) An addition or amendment to the constitution shall require a two-thirds vote of the members present at the annual meeting to pass.

Signed on behalf of the Association.

JOHN MILLER,  
SECRETARY.

Indian Head  
Assa, N.W.T.

#### BY-LAWS.

1. The following shall be the order of business at meetings of the Association:—

- (1) Reading minutes of previous meetings,
- (2) Address and reports of officers.
- (3) Reports of Committees.
- (4) Unfinished business.
- (5) New business.
- (6) Addresses and discussions.
- (7) Opening of question drawer.
- (8) Election of officers.
- (9) Adjournment.

2. Except by permission of the presiding officer no member or other person shall speak, except to ask a question, or to introduce or speak to a motion.

3. In the discussion following the introduction of a subject, no person shall speak more than twice or for a longer time than five minutes except by a vote of the meeting.

4. When a question is under consideration no motion shall be in order except the following:—(1) To adjourn; (2) to postpone; (3) to amend. These motions take precedence in the order named, and the first two shall be decided without debate.

5. Before the vote is taken on any motion or amendment the president shall ask "Is the meeting ready for the question?" The motion shall not be put so long as any member desires to speak and is in order. Any member desirous of asking a question on the subject introduced may do so verbally, but if he desires to ask more than two questions, he must submit them to the secretary in writing.

